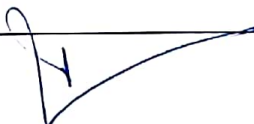


Minutes of Meeting of Review Meeting of all divisions of PSACS held under the chair of Dr. Bobby Gulati, Additional Project Director, PSACS on 27-10-2023:

Division	Tasks	Action Taken Report submitted by divisions
Information, Education and Communication Division	<ol style="list-style-type: none"> 1) Proposal of a performance review workshop of folk troupes. 2) Release order for campaign on Phagwara and Bathinda Railway station. 3) Technical Bid opening hiring of social media agency. 4) Uploading of social media pages in campaign mode on HIV (P&C) Act, 2017. 5) Proposal to State Legal Services Authority. 6) Proposal for sensitization training of frontline worker. 	<ol style="list-style-type: none"> 1) On 27th October, 2023 E filed. 2) Work order issued on 23rd October, 2023. 3) On 25th Technical Bid Opened. Four bidders applied. 4) Started on 26th October, 2023 5) For capacity building of district hospitals SMOs as complaint officers, a meeting has been conducted with Ms. Samriti Dhir Additional Member Secretary, Punjab Legal Services Authority. State Legal Authority agreed to run AV spot on HIV ACT 2017 on front screens displayed in the offices of all District Legal Services Authority. 6) Training details has been finalized in a meeting conducted with the authorities of SIRD on 26th October, 2023. Funds to be released to SIRD for trainings.
Blood Transfusion Services and Lab Services Division	<ol style="list-style-type: none"> 1. ACR file of field staff to be put up. 2. To ensure the inspection of the testing kits for blood centres. 3. Report of Mega VBD campaign to be finalized. 4. Additional of new page regarding expenditure of budget of BTS/PSBTC/surplus plasma in dashboard. 5. To work up on the recruitment of post of DD(LS). 	<ol style="list-style-type: none"> 1) ACR file will be sent by Wednesday. 2) Sample sent for testing to GMC by Procurement division. 3 out of 5 Reports received and sent to Procurement division. 3) Final Report has been uploaded on PSACS website. 4) Will be done within next week. 5) Will be done within next week.

Division	Tasks	Action Taken Report submitted by divisions
Care Support and Treatment Division	<p>1. Capsular training last (Batch 4) of ART Centres, DISHA and DAPCUs to be held on 26-27/10/2023.</p> <p>2. Demo of block chain for exam conduction will be held on 23/10/2023. After the meeting recruitment for MLTs will be initiated.</p> <p>3. DTG 10 mg to be initiated for CLHIVs. A virtual meeting with centres to be conducted for discussion of the guidelines (OM) and it's distribution.</p>	<p>1) Capsular training last (Batch 4) of ART Centres, DISHA and DAPCUs to be held on 26-27/10/2023. It has been completed.</p> <p>2) Demo of block chain for exam conduction will be held on 23/10/2023. After the meeting recruitment for MLTs will be initiated. Demo was given by the Antier solutions. Recruitment order is being prepared. Final demo has been planned on 31st October.</p> <p>3) DTG 10 mg to be initiated for CLHIVs. A virtual meeting with centres to be conducted for discussion of the guidelines (OM) and it's distribution. It has been done.</p>
Procurement Division	<p>1. uploading of tender for Printed stationery</p> <p>2. Finalization of social media tender</p> <p>3. Payments of Abacavir, LpVr</p> <p>4. Procurement Monitoring tool upgradation</p>	All done.
Finance Division	<p>1. Releases of payment on proposals submitted by procurement division.</p> <p>2. Expenditure status as on 20/10/2023 to be shared with all division.</p> <p>3. SOPs for admn. approval and financial approval to be discussed with Finance Assistants.</p> <p>4. To resubmit file for payment to firm of VBD function after needful</p>	<p>1) Payments released for various purchases amounting Rs.91.92 lacs approx.</p> <p>2) Expenditure status till 23/10/2023 shared with all divisions.</p> <p>3) For compliance of SOPs for administrative and financial approval for procurements discussed with finance assistants.</p> <p>4) Financial approval of payment for VBD state level function has been obtained.</p>
Administrative Division	<p>1. Technical officer advertisement will be given in newspapers and website</p> <p>2. DD(BSD) self assessed score will be uploaded on website</p> <p>3. DA re-advertisement will be given</p>	<p>1) File sent to authority for approval on 26.10.2023</p> <p>2) Uploaded on PSACS website on 26.10.2023</p> <p>3) Advertisement given on 26.10.2023 in newspapers and also uploaded on website</p>

Division	Tasks	Action Taken Report submitted by divisions
Administrative Division	<p>4. DISHA result will be uploaded on website</p> <p>5. Transfer of Medical officers and counselors after recommendation from division heads</p>	<p>4) Result order prepared and file sent to authority for approval</p> <p>5) File is prepared. However, transfer of Counselors to discuss with PD, PSACS on Monday and file will be sent thereafter</p>
Basic Services and ST/ RTI Division	<p>1. Rationalization of ictcs.</p> <p>2. Observations of tour of jalandharamritsar, gurdaspur and pathankot.</p>	<p>1) File for rationalization of Ictcs submitted.</p> <p>2) Observations of tour note of 4 districts will be submitted by 30th Oct.</p> <p>3) Recruitment of DD(BSD), on 31st October 2023.</p>
Strategic Information / Surveillance Division	<p>1. Abstract submission to NACO for Operational Research Projects FY 2022-23.</p> <p>2. RTI submission</p> <p>3. Preparation of letters for SOCH training and other related work.</p> <p>4. Training of ICTC staff for SOCH software on 26th & 27th October 2023.</p>	<p>1) Abstracts submitted.</p> <p>2) RTI sent.</p> <p>3) SOCH trainings underway</p>
Prevention Division	<p>1) Supply Chain Management (needle syringe and dual kits)</p> <p>2) Evaluation of TIs.</p> <p>3) Bond signing with new TIs.</p> <p>4) Tour to new TIs.</p> <p>5) State steering committee meeting on 25-10-2023 (pMPSE).</p>	<p>1) Dual kits are yet to be received. Needle syringe supply sent to TIs.</p> <p>2) Evaluation of TIs started.</p> <p>3) 2/11/2023 is fixed for bond signing of new TIs.</p> <p>4) Tour to new TIs will be ensured in Nov, 2023 with facilitation for Programme Officers.</p> <p>5) Conducted.</p>


Dr. Bobby Gulati
Additional Project Director,
Punjab State AIDS Control Society.