Prayaas Building, 4th Level, Sector-38-B, Chandigarh.Tel. No. 0172-2625718 Fax. No. 0172-2636791
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Notice-DISHA Recruitment

Punjab State AIDS Control Society has invited applications on prescribed performa for filling up the posts of Cluster Programme Manager (CPM), Clinical Services Officer (CSO) and Data Monitoring and Documentation Officer (DMDO) on Contractual Basis under National AIDS Control Programme in District Integrated Strategy for HIV/AIDS (DISHA) clusters **vide Advertisement No. PSACS/Admn/2023/570 Dated 03-01-2023.**The last date of submission of application was 13-01-2023.

The list of Not-Eligible and provisionally eligible candidates has been uploaded separately on PSACS website **http://punjabsacs.punjab.gov.in.**

1. The schedule to conduct the document verification of the provisionally eligible candidates for checking of eligibility and original certificates will be as under:-

S. No.	Name of the post	Date	Time	Venue
1.	Cluster Programme Manager (CPM)	**12-06-2023**	09:30 am to 11:30 am	O/o Punjab State AIDS Control Society, Prayaas Building, 4th Floor, Sector-38-B, Chandigarh
2.	Clinical Services Officer (CSO)		12:00 pm to 02:00 pm	
3.	Data Monitoring and Documentation Officer (DMDO)		02:30 pm to 03:30 pm	

Instructions:-

➢The candidates are required to bring **original documents/certificates** comprising Academic certificates, experience certificates, Proof of passing Punjabi upto Matric standard or its equivalent standard from any recognized institution/Board or proof of passed the Punjabi Language Proficiency Test conducted by the Department of Languages, Government of Punjab, category certificate issued from Punjab Govt. (if claimed), Age proof and Photograph alongwith photocopy of all testimonials.

➢In case candidate fails to produce any certificate/testimonial or found fake/forged, the eligibility would be cancelled with immediate effect.

➢ Candidates will not be paid any TA/DA for attending document verification.

2. The schedule to conduct the written test of candidates who will found eligible (after document verification (**list will be uploaded on http://punjabsacs.punjab.gov.in)** will be as under:-

S.No.	Name of the post	Date	Time	Venue
1.	Cluster Programme Manager (CPM)	**25-06-2023**	09:30 am to 11:00 am	Lecture Theatre-1, 1st Floor at Dr. B.R. Ambedkar State Institute of Medical Sciences, Sector-56 Mohali
2.	Clinical Services Officer (CSO		11:30 am to 01:00 pm	
3.	Data Monitoring and Documentation Officer (DMDO)		01:30 pm to 03:00 pm	

Instructions:-

➢ The candidates should reach the venue one hour before the start of the exam.
➢ The question paper will be in English and will be of objective type MCQs.
➢ Candidates will be given 1:30 hours for the examination.
➢ Candidates must bring one identity proof i.e. Aadhar Card/Voter Card with them.
➢ Candidates will not be paid any TA/DA who will appear for written test.

3. The question paper will comprise of questions on:-

   ➢ **For CPM-** National AIDS Control Programme and Basics of Public Health & Healthcare management.
   ➢ **For CSO-** National AIDS Control Programme and Basics of Public Health & Healthcare management.
   ➢ **For DMDO-** National AIDS Control Programme and Basics of Public Health & Healthcare Biostatistics.

4. The candidates will require scoring minimum 50% to qualify the written examination.

5. There will be no negative marking for incorrect answer.

6. The result will be uploaded on PSACS website on 26-06-2023.

7. The candidates who will clear the written test will appear for interview and the computer typing(English) (30 WPM) (Duration 15 minutes) & knowledge test (MS Word/MS Excel/ MS PowerPoint) (10 minutes for each module) as per the following schedule:-

S. No.	Name of the post	Date	Time	Venue
1.	Cluster Programme Manager (CPM)	**29-06-2023**	09:00 am to 11:30 am	O/o Punjab State AIDS Control Society, Prayaas Building, 4th Floor, Sector-38-B, Chandigarh
2.	Clinical Services Officer (CSO)		12:00 pm to 02:00 pm	
3.	Data Monitoring and Documentation Officer (DMDO)		2:30 pm to 03:30 pm	

Instructions:-

➢ The candidates should reach the venue one hour before the start of the interview and computer typing/knowledge test.

➢ Candidates will not be paid any TA/DA who will appear for interview and computer typing/knowledge test.

8. The use of mobile phones or other electronic gadgets are strictly prohibited at the examination centre/venue.

9. Project Director, Punjab State AIDS Control Society reserves the right to cancel/amend/change/modify the entire recruitment process at any stage without issuing any notice.

-Sd/-
Project Director
Punjab State AIDS Control Society