



Punjab State AIDS Control Society
NATIONAL AIDS CONTROL PROGRAMME
(Department of Health & Family Welfare)
Level IV, Prayaas Building, Sector-38 B, Chandigarh
Ph.No: 0172-2625718, 2636805
E-mail: punjabsacs@gmail.com



Office Order
(Recruitment of Counselor)

The Punjab State AIDS Control Society has invited applications vide reference no. PSACS/Admn/2023/200 Dated 11-07-2023 on prescribed format for filling up the vacant posts of Counselors on Contractual Basis under National AIDS Control Programme in Integrated Counseling and Testing Centres (ICTCs), Anti-retroviral Therapy (ART) Centres, and Oral Substitution Therapy (OST) Centres and Blood Centres. The advertisement was given in the leading newspapers (Punjabi, Hindi and English) on 12-07-2023 and the last date of submission of application is 25-07-2023.

Number of vacancies: There are 18 vacancies to be filled strictly based on the reservation roster. Table 1 below provides the total and the category-wise number of vacancies. Candidates from other categories shall not be considered.

Table 1: Total and category-wise number of vacancies

Name of the post	Number of vacancies	Number of vacancies for each Category	
Counselor	18	ESM(Female)	3
		General (EWS) (Female)	2
		Physically Handicapped	2 (1-Male, 1-Female)
		ESM	2
		General (EWS)	4
		SC (ESM)	2
		Sportsman (Female)	1
		SC (Sportsman)	1
		BC (ESM)	1

Salary: The Counselors shall be paid a consolidated salary of Rs.21,000/- per month.

Place of posting: Table 2 below shows the tentative list of vacant stations of Counselors

Table 2: Tentative list of vacant stations

ICTC	
1	CH Tapa, Distt. Barnala
2	CH Sahnewal, Distt. Ludhiana
3	CH Rajpura, Distt. Patiala
4	CH Moonak, Distt. Sangrur
ART	
5	CH Barnala
6	CH Bathinda
7	CH Kapurthala
8	CH Mansa
9	CH Moga (2 posts)
10	CH Hoshiarpur
11	CH Roopnagar

OST	
12	AIIMS Bathinda
13	CH Patti Distt. TarnTaran
14	CH Jagraon, Distt. Ludhiana
15	CH Sangrur
16	CH Mahilpur, Distt. Hoshiarpur
Blood Centre	
17	CH Barnala

Maximum age limit: The maximum age limit to apply is 60 years.

Qualifications and experience: The essential and desirable qualification and the essential experience for Counselors are shown in Table 3.

Table 3: Qualifications and Experience for Counselors

Name of the post	Qualification
Counselor	<p>A. Essential Qualification: Graduate degree holder in Psychology/Social Work/Sociology/Anthropology/Human development/Nursing with 3 years of experience in counseling/educating under National Health programme</p> <p style="text-align: center;">OR</p> <p>Post-graduate in Psychology/Social Work/Sociology/Anthropology/Human development/Nursing</p> <p>If candidate is a person living with HIV/AIDS (PLHIV), Graduate degree holder in Psychology/Social Work/Sociology/Anthropology/Human development/Nursing with 1 years of experience in counseling/educating under National Health Programmes</p> <p>B. Desirable</p> <ul style="list-style-type: none"> • Experience of working under the National AIDS and STD Control Programme (NACP) facility or community settings. • The candidate should be computer literate with working knowledge of MS office, usage of internet and electronic mail. • Familiarity with government health policies and related programmes. • Ability to work in teams, and flexible ways of working as per the need of programme.

Recruitment Timeline:

Table 4 below provides the details and time-line in the recruitment process:-

S.No.	Events	Date and Time
1.	Advertisement given	12-07-2023
2.	Last date of submission of applications	25-07-2023
3.	List of candidates who will appear for written test to be uploaded on PSACS website	31-07-2023
4.	Date, time and venue of written test	05-08-2023/ 9:30 am to 11:00 am
5.	Upload the question paper with answer key on PSACS website	07-08-2023
6.	To address any query with respect to the question paper and answer key	From 07-08-2023 to 14-08-2023
7.	Document verification of candidates who will clear the written test	18-08-2023
8.	Upload of final merit list after document verification	22-08-2023
9.	To receive appointment letter as per merit	24-08-2023

The question paper will comprise of questions on:-

- Basics of HIV, Counselling skills and Sociology

Instructions for written test:-

- The written test will be conducted at Govt. College, Phase 6, Mohali.
- The candidates should reach the venue one hour before the start of the exam.
- The question paper will be in English and will be of objective type MCQs.
- There will be no negative marking.
- Candidates will be given 1:30 hours for the examination.
- Candidates must bring one identity proof i.e. Aadhar Card/Voter Card with them.
- Candidates will not be paid any TA/DA who will appear for written test.
- The use of mobile phones or other electronic gadgets are strictly prohibited at the examination centre/venue.

Instructions for document verification (For candidates who will clear the written test):-

- The candidates are required to bring **original documents/certificates** comprising Academic certificates, experience certificates, Proof of passing Punjabi upto Matric standard or its equivalent standard from any recognized institution/Board or proof of passed the Punjabi Language Proficiency Test conducted by the Department of Languages, Government of Punjab, category certificate issued from Punjab Govt. (if claimed), Age proof and Photograph alongwith photocopy of all testimonials.
- In case candidate fails to produce any certificate/testimonial or found fake/forged, the eligibility would be cancelled with immediate effect.
- Candidates will not be paid any TA/DA for attending document verification.

Criteria to determine merit: Eligible candidates have to pass the written test (35% minimum passing marks) and the selection will be done purely on the merit of marks obtained in the written test.

Other important terms and conditions:

- a. The candidate should have passed Punjabi up to Matric standard or its equivalent standard from any recognized institution/Board or should have passed the Punjabi Language Proficiency Test conducted by the Department of Languages, Government of Punjab.
- b. The number of posts is subject to increase or decrease as per the decision of the Project Director, PSACS.
- c. These posts are purely **contractual and temporary for one year**, extendable based on work performance and conduct.
- d. If a candidate is found not to be fulfilling the eligibility/selection criteria at any point of time in the entire recruitment process by the screening or selection committee, his/her candidature will be cancelled/rejected for the said post.
- e. Project Director, PSACS, reserves the right to cancel/cancel/modify the entire recruitment process at any stage without issuing any further notice.

Sd/-
Project Director
Punjab State AIDS Control Society