

**MINUTES OF THE EIGHTH MEETING OF THE GOVERNING BODY
OF PUNJAB STATE AIDS CONTROL SOCIETY, CHANDIGARH
HELD ON 15TH FEBRUARY, 2012 AT 03.00 PM IN THE COMMITTEE
ROOM OF PUNJAB HEALTH SYSTEMS CORPORATION, PHASE –
VI, MOHALI.**

PRESENT

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| 1. | Sh. Satish Chandra, IAS
Principal Secretary, Health-cum-Chairman, PSACS | Chairman |
| 2. | Ms. Raji .P. Shrivastava, IAS
Project Director, PSACS-cum-Managing Director, PHSC. | Member
Secretary |
| 3. | Sh. S.S.Gill,
Special Secretary, Department of Welfare of SC/BC, Punjab | Member |
| 4. | Dr. J.P. Singh,
Director Health Services, Punjab | Member |
| 5. | Dr. Ashok Nayyar,
Director, E.S.I., Punjab | Member |
| 6. | Dr. Jai Kishan, Director,
Department of Research and Medical Education, Punjab | Member |
| 7. | Sh. Gurtej Singh,
Assistant State Transport Commissioner, Punjab | Member |
| 8. | Sh. Vijay Kaushal,
Deputy Director, O/o Director General School Education, Punjab | Member |
| 9. | Sh. G.S.Maur, Deputy Director,
Department of Social Security and Women & Child Development ,
Punjab | Member |
| 10. | Sh. T.L.Khosla, Industries Advisor,
Department of Industries, Punjab | Member |
| 11. | Sh. Charanjit Singh, Assistant Director,
Department of Youth Affairs, Punjab | Member |
| 12. | Dr. Sukhjinder Singh, Rural Medical Officer,
Department of Rural Development and Panchayats, Punjab | Member |
| 13. | Sh. S.K. Verma, Director
SOSVA, Punjab | Member |
| 14. | Sh. R.P. Verma, Project Director
Indian Red Cross Society, Punjab | Member |

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| 15 | Ms. Surekha Thakur, Assistant State Project Director,
Department of Education, Punjab | Member |
| 16. | Dr. N.M. Sharma, Additional Project Director
Punjab State AIDS Control Society | Member |

AGENDA ITEM NO. 1

CONFIRMATION AND REVIEW OF THE RECOMMENDATIONS OF THE SEVENTH MEETING OF GOVERNING BODY HELD ON 18.01.2011.

The proceedings of the Seventh meeting of the Governing Body held on 18th January, 2011 were confirmed. Thereafter the Governing body took note of the follow-up action taken on the proceedings of the last meeting of the Governing Body.

AGENDA ITEM NO. 2

CONFIRMATION AND REVIEW OF THE RECOMMENDATIONS OF THE FIFTH MEETING OF THE EXECUTIVE MEETING HELD ON 19.07.2011.

The proceedings of the Fifth meeting of the Executive Committee held on 19th July, 2011 were placed before the Governing Body. It was taken as read and thereafter these were adopted and confirmed.

AGENDA ITEM NO. 3

RATIFICATION OF THE DECISIONS TAKEN BY THE CHAIRMAN/ PROJECT DIRECTOR, PSACS FOR STARTING NEW TARGETED INTERVENTION PROJECTS FOR THE YEAR 2011-12.

The Governing Body ratified the decisions taken by Chairman / Project Director, PSACS to contract the following NGOs and release of first grant to these NGOs between June to August 2011 and to release the second grant to these NGOs after submission of un-audited UC and SOE and Community Need Assessment report to PSACS:-

TABLE-3.1: Detail of NGOs/ Area/ Project and grant is as under:

S.No	Name of The NGOs	District/ Typology	Type of population to be covered	Target to be given	Grant (01.09.11 to 30.04.12)	Ist installment (50% rec.+ 100 non rec.)	Second Installment (50% rec.)
1.	Multi vision Foundation, New Delhi	Amritsar	FSW	800	977164	542832	434332
2.	JKSPYM, Jammu	Gurdaspur	FSW	300	880927	494463.5	386463.5
			IDU	150			
3.	Society for Human Alliance, New Delhi	Hoshiarpur	FSW	500	738564	430532	308032
4.	Sankalp Sanskritic Samiti, Chandigarh	Hoshiarpur	IDU	200	863839	485669.5	378169.5
5.	Aradhya, New Delhi	Ludhiana	FSW	500	723564	415532	308032
6.	Dr. D.N.Kotnis Health Education Centre, Ludhiana	Ludhiana	FSW	300	939362	523681	415681
			MSM	100			
			IDU	150			
7.	Guru Gobind Singh Educational Welfare Society, Kapurthala	Adampur (Jalandhar)	IDU	200	863839	485669.5	378169.5
8.	PAHAL, Jalandhar	Jalandhar	FSW	500	723564	415532	308032
9.	Central Club, Kotkapura	Moga	FSW	500	801374	461937	339437
			MSM	100			
10.	SOSVA, Chandigarh	Kapurthala	IDU	300	1007014	557507	449507

11.	Youth Technical Training Society, Chandigarh	Mohali	FSW	300	834224	478362	355862
			MSM	100			
			IDU	100			
12.	Jhakh Yuva Mandal, Shimla	Muktsar	FSW	250	755652	439076	316576
			IDU	100			
13.	Ambuja Cement Foundation, Bathinda	Bathinda	IDU	250	903777	505638.5	398138.5
Total					11012864	6236432	4776432

AGENDA ITEM NO. 4

RATIFICATION OF THE DECISION TAKEN BY THE CHAIRMAN/PROJECT DIRECTOR, PSACS FOR RESTRUCTURING THE COMPOSITE TARGETED INTERVENTION PROJECT IMPLEMENTED BY NGO- AMBUJA CEMENT FOUNDATION ROPAR AT ANANDPUR SAHIB AND SURROUNDING AREAS.

The Governing Body ratified the decision taken by the Chairman/ Project Director, PSACS for restructuring the composite TI project implemented by NGO Ambuja Cement Foundation, Ropar at Anandpur Sahib and surrounding areas.

AGENDA ITEM NO. 5

RATIFICATION OF THE DECISION TAKEN BY THE CHAIRMAN/PROJECT DIRECTOR, PSACS FOR FLEXIBILITY IN OFFICE CUM DIC RENT BUDGET TO THE TIs AS PER THE REQUIREMENT.

The Governing Body ratified the decision taken by the Chairman/ Project Director, PSACS for flexibility in office cum DIC rent budget to the TI as per the requirement.

AGENDA ITEM NO.6

RATIFICATION OF THE DECISION TAKEN BY THE CHAIRMAN/PROJECT DIRECTOR, PSACS FOR EXTENSION OF COMMUNITY CARE CENTRE AT PATIALA AND AMRITSAR, FALLS UNDER CATEGORY B AFTER ASSESSMENT OF CCCS BY NACO UPTO 31-3-2013.

The Governing Body ratified the decision taken by the Chairman/ Project Director, PSACS for the extension of Community Care Centres (CCCs) at Patiala and Amritsar after assessment of Community Care Centres (CCCs) by NACO up to 31-3-2013.

AGENDA ITEM No. 7

APPROVAL OF BALANCE SHEET FOR THE FINANCIAL YEAR 2010-2011.

The Governing Body approved the audited balance sheet for the Financial Year 2010-2011.

AGENDA ITEM NO.8

RATIFICATION OF THE DECISION TAKEN BY THE CHAIRMAN/PROJECT DIRECTOR, PSACS FOR DELEGATION OF FINANCIAL POWERS.

The Governing Body has decided that the financial powers delegated to the Additional Project Director by the Chairman / Project Director, PSACS vide letter no. PSACS/Admn/2011/8414-8416 dated 23-11-2011 may be withdrawn w.e.f 15-2-2012. However, the delegated powers exercised during the period from 23-11-2011 to 15-2 -2012 were ratified.

AGENDA ITEM NO.9

**RATIFICATION OF THE DECISIONS TAKEN BY THE CHAIRMAN/
PROJECT DIRECTOR, PSACS FOR APPOINTMENT OF
CONTRACTUAL STAFF IN THE OFFICE OF PUNJAB STATE AIDS
CONTROL SOCIETY.**

The Governing Body ratified the decisions taken by the Chairman / Project Director, PSACS for the appointment of following contractual staff in the office of Punjab State AIDS Control Society.

S.No	Name of the Officers / Officials	Name of the Post	Date of Joining	Consolidated Pay (in Rupees)
1	Ms. Dolly Khurana	M&E Officer	1-8-2011	23000/-
2	Ms. Jyoti Kondal	Statistical Officer	22-7-2011	17000/-
3	Ms. Anju Bala	Statistical Assistant	21-10-2011	11500/-

AGENDA ITEM NO.10

**RATIFICATION OF THE DECISIONS TAKEN BY THE CHAIRMAN/
PROJECT DIRECTOR, PSACS FOR RENEWAL OF THE
CONTRACT OF THE FOLLOWING CONTRACTUAL STAFF
WORKING IN THE OFFICE OF PUNJAB STATE AIDS CONTROL
SOCIETY AND ANNUAL INCREASE GRANTED.**

The Governing Body ratified the decisions taken by the Chairman / Project Director, PSACS for renewal of the contract of the following contractual staff in the office of Punjab State AIDS Control Society and annual increase granted as per the NACO guidelines:

S. No	Name & Designation	Contract Period	Present salary	Annual increase as per NACO Letter
1	Ms. Harpreet Dua, Divisional Assistant	7-10-2011 to 6-10-2012	Rs. 11500/-	Rs. 1250/-
2	Sh. Ved Prakash Kathuria, Assistant Director(Finance)	9-10-2011 to 8-10-2012	Rs 21000/-	Rs.1500/-
3	Ms. Babli, Admn Assistant	9-10-2011 to 8-10-2012	Rs.12250/-	Rs.1250/-
4	Mr. Saurabh Kumar, Divisional Assistant	13-10-2011 to12-10-2012	Rs.12250/-	Rs.1250/-
5	Mr. Manish Mittal, Consultant (Youth Affair)	14-10-2011 to13-10-2012	Rs. 17750/-	Rs.1250/-
6	Mr. Satish Kumar Walia, AD(D&P)	16-10-2011 to15-10-2012	Rs. 17750/-	Rs.1250/-
7	Ms. Raveen Kanwal, Quality Manager (LS)	19-10-2011 to18-10-2012	Rs.23000/-	Rs.1500/-
8	Mr. Harish Kumar, Consultant (CSM)	20-10-2011 to19-10-2012	Rs.24000/-	Rs.1500/-
9	Dr. Surjit Kumar Devgan, Consultant (CST)	28-10-2011 to 27-10-2012	Rs.32000/-	Rs.1750/-

AGENDA ITEM NO.11

RATIFICATION OF THE DECISIONS TAKEN BY THE CHAIRMAN/ PROJECT DIRECTOR, PSACS FOR PROCUREMENT DURING THE YEAR 2011-12.

The Governing Body ratified the decisions taken by Chairman / Project Director, PSACS regarding procurement from July 2011 onwards.

AGENDA ITEM NO.12

ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR.

It was decided by the Governing Body that:-

1. Meeting to review the progress of the Opioid Substitution Therapy (OST) Project may be conducted every quarter.
2. a) Letters may be written to Deputy Commissioners and Senior Superintendent of Police regarding the information of Opioid Substitution Therapy Centres and Targeted Interventions functioning in their Districts.

b) Deputy Commissioners may be requested to review the Opioid Substitution Therapy (OST) and Targeted Interventions (TI) programme at District level regularly.
3. Major findings of the review meetings of ART Centres, ICTCs, Blood Banks, STI / RTI Centres and TIs may be put up as one of the agenda points in the Governing Body meeting.
4. Population Foundation of India (PFI) may be requested to consider revision of rent of the Community Care Centre Patiala (run by Indian Red Cross Society, Punjab State Branch).

The meeting ended with a vote of thanks.

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(Satish Chandra)
Principal Secretary, Health
cum Chairman PSACS.